


Polyco's EPR Scheme Fee Pay Points

February 2023



Polyco has standard pay points for our Extended Producer Responsibility (EPR) scheme fees in order to reduce complexity and ensure efficiency within the value chain. This serves to avoid any double dipping or any non-payment of the EPR fee as well as to ensure that the correct tonnages are reported.

This document aims to clarify any queries that members of Polyco may have. If you have any further queries please contact us at **epr@polyco.co.za**



Who are the parties responsible for paying the EPR fee on locally produced VS imported packaging if you are a Polyco member?

1. Locally Produced Plastic Packaging

If plastic packaging, as identified in the EPR regulations, is manufactured or converted and sold into the South African market locally, then the pay point in the value chain will be the **party who manufactures or converts this packaging**. This includes primary, secondary and tertiary packaging as identified in the regulations and sold into the South African market.

2. Imported Plastic Packaging

If plastic packaging, as identified in the EPR regulations, is not made locally but is imported, then the pay point will be the **party who imports this packaging**. This includes primary, secondary and tertiary packaging as identified in the regulations and sold into the South African market.

What are the roles and responsibilities of each party?

If you manufacture or convert plastic packaging:

- ✚ Raise the EPR fee at the point of sale of the packaging product to your customers down the value chain.
 - ✚ This may be as a separate line item on your invoice or included in the price.
- ✚ Commit to declaring to Polyco all locally produced packaging sold into the South African market monthly and pay the EPR fee directly to Polyco on a monthly basis.
 - ✚ This shall be done by completing Polyco's Tonnage Declaration form monthly (<https://www.polyco.co.za/member-epr-declaration-form>).
- ✚ Credit your customer (brand owner/retailer/distributor) based on the packaging that they exported, based on auditable proof.

If you import plastic packaging:

- ✚ Raise the EPR fee at the point of sale of the packaging product to your customers down the value chain.
 - ✚ This may be as a separate line item on your invoice or included in the price.
- ✚ Commit to declaring to Polyco all imported packaging that is sold into the South African market monthly and pay the EPR fee directly to Polyco on a monthly basis.
 - ✚ This shall be done by completing Polyco's Tonnage Declaration form monthly (<https://www.polyco.co.za/member-epr-declaration-form>).
- ✚ Credit your customer (brand owner/retailer/distributor) based on the packaging that they exported, based on auditable proof.

If you buy plastic packaging from a party that manufactures, converts or imports plastic packaging:

- ✚ Pay the EPR fee to the packaging manufacturer / converter / supplier at the point of packaging purchase or finished goods purchase.
 - ✚ Ensure that the EPR fee is included in the invoice from the packaging manufacturer/converter/supplier, either as a line item or included in the price.
- ✚ Apply for credit from your supplier based on the packaging that you have exported, based on auditable proof.

What does ‘identified product’ mean?

In the Extended Producer Responsibility Regulations Definitions, “**identified products**” means products that are identified in terms of section 18 (1) a of the Act and published in the Government Gazette by the Minister; Polyco deals specifically with plastic packaging and this includes primary, secondary and tertiary plastic packaging as identified in the regulations and sold into the South African market.

What does ‘the South African market’ mean?

When we refer to the South African market we are referring to the end of life of identified products in both industrial and consumer markets in South Africa.

Who is a producer that is responsible for paying the EPR fee?

You are a producer when you are engaged in any of the following three actions:

- ✦ Manufacturing
- ✦ Converting
- ✦ Importing

of more than ten tonnes per annum of the identified products for first point of sale in to the South African market.

What is the ten tonne threshold?

If the amount of identified products (primary, secondary and tertiary packaging) that you import and sell in to the South African market exceeds ten tonnes per annum, you are obliged to declare your tonnages and pay the EPR fees on those products.

If you manufacture or convert and sell more than ten tonnes of identified product in to the South African market per annum you are obliged to declare your tonnages and pay the EPR fee on those products.

If you are below the ten tonne threshold you are not obliged to declare your tonnages or pay the EPR fee for that identified product.

What about exported packaging?

Exported identified products do not attract an EPR fee. Should you have paid an EPR fee to your supplier or to Polyco directly and then exported the packaging, you may request a credit based on auditable proof of the exported tonnages.

How do we submit our tonnage declaration forms to Polyco and pay the EPR fees?

As a Polyco member you must be submitting monthly tonnage declaration forms to Polyco and paying the invoices that you receive from Polyco. If you are an indirect-paying member, please still submit a 'nil' declaration form and indicate on the form who is paying and declaring (e.g., your supplier). Please find the monthly declaration forms here: <https://www.polyco.co.za/member-epr-declaration-form>



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